 **New Applicant Letter of Understanding**

\_\_\_\_ I understand the meeting begins at 11:30am and agree to be on time.

\_\_\_\_ I understand the meeting lasts for 90 minutes and agree to be present for the entire meeting.

\_\_\_\_ I understand my attendance is required at all meetings. If I cannot attend, I am responsible for sending

a substitute. In case of an emergency, I am only allowed to miss three times in a six-month period. If I miss more, my seat may be opened and I will no longer be a member of BNI.

\_\_\_\_ I understand I am responsible for inviting at least 20 people should the chapter decide to have a visitor day.

\_\_\_\_ I understand I am responsible for inviting people to chapter meetings and agree to have at least one visitor every 1 month.

\_\_\_\_ I understand all networking activity is tracked via BNI Connect and agree to enter my activity on a weekly basis using the BNI App or logging into BNIConnect.

\_\_\_\_ I understand I am responsible for completing the Passport Program and completing MSP online within 60 days of becoming a member.

\_\_\_\_ I understand I will be placed in the speaker rotation once MSP and the Passport Program are complete. If the chapter utilizes the Door Prize initiative, I will bring a door prize when I’m the speaker at a cost of $20-$25, which cannot be a product/service I sell.

\_\_\_\_ I understand I may be asked to be in a leadership role in the next twelve months and am willing to participate.

\_\_\_\_ I understand there are $\_\_ per quarter chapter dues to run the chapter budget.

\_\_\_\_ I understand all members are interviewed for renewal, and renewals are based on members’ ability maintain a GREEN or YELLOW Status on the Member Traffic Light Report.

**Applicant Membership**

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Signature Date Signature Date

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Name Signature Date